**Annex II – Technical Bid Form**



**ITB reference no: [insert ITB reference No.]**

**Name of Bidder: [insert name of bidder]**

Bidders shall fill in these forms in accordance with the instructions indicated.

**Technical Specifications for Goods**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item No** | **SEforALL minimum technical requirements** | **Quantity** | **Is Bid compliant?** Bidder to complete | **Details of goods offered.** Bidder to complete |
| EPC Stove (primary unit) | * **Cooking Units:** EPCs with a minimum capacity of **40** liters, that will be used for staples in large schools. * **Material and Design:** * Robust and durable stainless steel construction * Insulated body to minimize heat loss and maximize energy efficiency * Ergonomic design for ease of use and cleaning * **Electrical Specifications:** Single-phase connection; voltage 220-240V, 50Hz; plug typeUK Standard (Type G) * **Control and Operation:** * Customizable Language: User interface must be customizable for **Swahili** language operation * Digital or analog temperature control with a clear display * Adjustable cooking time and heat settings * Simple interface for ease of operation by school staff * **Smart Meter**: The inbuilt smart meter must function reliably under standard grid conditions and support near real-time monitoring with secure data transmission. Data should be provided in a specified spreadsheet format, either via IoT-enabled technology or manual download. Smart meters must also feature backup data storage to ensure data integrity. * **Safety Features:** * Overheat protection mechanism * Automatic shutoff function * Safe and insulated handles to prevent burns * Sturdy and non-slip base for stability   **Compliance and Certification:**   * Certification from recognized international bodies such as IEC 60335-2-15 (Household and similar electrical appliances - Safety - Particular requirements for appliances for heating liquids), ISO 9001 (Quality Management Systems), and ISO 14001 (Environmental Management Systems) or equivalent. | Up to 500 units | ☐ Yes ☐ No | [Insert details of goods offered, including specifications and brand/model offered if applicable] |

**Delivery and Storage Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **SEforALL Requirements** | | **Is Bid compliant?** Bidder to complete | **Details**  Bidder to complete |
| **Delivery time** | Bidder shall deliver the goods as per 3.4 below | ☐ Yes ☐ No | [Insert details] |
| **Delivery place and Incoterms rules** | DPU (Delivery at Place Unloaded) | ☐ Yes ☐ No | [Insert details] |
| **Storage facility** | Bidder shall provide safe and secure storage facilities for the goods until no later than 31 December 2025 | ☐ Yes ☐ No | [Insert details] |
| **SEforALL Right to vary requirements** | At the time the contract is awarded, SEforALL reserves the right to vary the quantity of the goods and associated services specified above, without any change in the unit prices or other terms and conditions of the ITB. | ☐ Yes ☐ No | [Insert details] |

Annex III – Financial Bid



**ITB reference no: [insert ITB reference No.]**

**Name of Bidder: [insert name of bidder]**

Bidders shall fill in these forms in accordance with the instructions indicated.

**Bid Summary**

|  |  |
| --- | --- |
| **Total Price of Goods DPU (in USD)** | [insert amount] |
| **Total Price of Storage Facility (in USD)** | [insert amount] |
| **Total Price of Related Services (in USD)** | [insert amount] |
| **Customs clearance costs (if applicable and in USD)** | [insert amount] |

**Price of Goods**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Qty**  **(a)** | **Currency: USD** | |
| **Unit price (b)** | **Total price (a) x (b)** |
| 1. | EPC Stove | up to 500 units | [insert amount] | [insert amount] |
| **Total Price of Goods** | | | | [insert amount] |

**Prices for related services**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description of the services** | **Quantity and physical unit (a) if applicable** | **Unit price**  **(b) if applicable** | **Total price per service (a) x (b)** |
| 1. | Storage Requirements | 1 | [insert amount] | [insert amount] |
| 2. | Technical setup | N/A | [insert amount] | [insert amount] |
| 3. | After Sales Services | N/A | [insert amount] | [insert amount] |
| 4. | User Manual Development | 1 | [insert amount] | [insert amount] |
| 5. | Training of Project Partners | 1 | [insert amount] | [insert amount] |
| **Total Price of Related Services** | | | | [insert amount] |

**Bidders’ delivery timelines**

|  |  |  |  |
| --- | --- | --- | --- |
| **Capacity (liters)** | [insert capacity] | [insert capacity] | [insert capacity] |
| **Unit Price (USD)** | [insert amount] | [insert amount] | [insert amount] |
| **In Stock (units)** | [insert units] | [insert units] | [insert units] |
| **30 days delivery (units)** | [insert units] | [insert units] | [insert units] |
| **60 days delivery (units)** | [insert units] | [insert units] | [insert units] |
| **90 days delivery (units)** | [insert units] | [insert units] | [insert units] |
| **90+ days delivery - specify (units)** | [insert units] | [insert units] | [insert units] |

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should SEforALL accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Annex IV - Statement of Confirmation**



**ITB reference no: [insert ITB reference No.]**

**Name of Bidder: [insert name of bidder]**

Bidders shall confirm the below:

* Confirmation of no conflict of interest (e.g., none of the bidder’s key personnel, including individuals directly involved in project implementation, management, or decision-making, is associated - financially, personally, or employment-wise - with concerned SEforALL staff, SEforALL experts/consultants recruited under this project).
* Confirmation that no fees, gratuities, rebates, gifts, commissions, or other payments, other than those explicitly stated in the offer, have been given, received, or promised in connection with the selection process or in contract execution.
* Confirmation of satisfactory past performance, including adherence to contractual obligations, timely delivery of services, and compliance with relevant regulations, and confirmation that the bidder is not debarred from conducting business in the country where the procurement is taking place.
* Confirmation that the bidder did not participate directly or indirectly in the preparation of the concerned procurement process or the bidding documents, including the terms of reference, being subsequently used by SEforALL.
* Confirmation of no conflict of interest between or among bidders, and a commitment to disclose any potential conflicts of interest to SEforALL for resolution prior to the submission of bids.

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this statement and bind [***insert full name of bidder***] should SEforALL accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_