

# SE4ALL Advisory Board Renewable Energy Committee

## Face-to-face meeting



3-4 April, 2014

### VENUE:

Acciona Headquarters  
 Av. de Europa, 18, 3<sup>rd</sup> floor  
 28108 Alcobendas, Madrid (Spain)

### MEETING OBJECTIVES:

Participants will discuss and agree on the following:

1. Expectations for the Renewable Energy Committee.
2. Deliverables to be presented at the Advisory Board Meeting in June.
3. Next steps, including timeline.

### AGENDA

Thursday, 3 <sup>rd</sup> April		
Time	Topic	Details
12:00-13:00	Reception - Lunch	3 <sup>rd</sup> floor, Board room (Presidency Wing)
13:30-15:00	<b>Working session (I)</b> <ul style="list-style-type: none"> <li>▪ Welcome                             <ul style="list-style-type: none"> <li>- <i>Mr. José Manuel Entrecanales, President and CEO, Acciona</i></li> <li>- <i>Mr. Adnan Amin, Director-General of the International Renewable Energy Agency, IRENA</i></li> <li>- <i>Mr. Kandeh Yumkella, Special Representative of the Secretary-General &amp; CEO, Sustainable Energy for All</i></li> </ul> </li> <li>▪ Introduction of participants (<i>all</i>)</li> <li>▪ Meeting objectives and expected outcomes (<i>GFT</i>)</li> <li>▪ Presentation of the draft Terms of Reference (<i>Acciona/IRENA</i>)</li> <li>▪ Discussion (<i>all</i>)</li> </ul>	3 <sup>rd</sup> floor, Board room (Presidency Wing)
15:00-15:30	Coffee break	3 <sup>rd</sup> floor, Board room (Presidency Wing)
15:30-17:00	<b>Working session (II)</b> <ul style="list-style-type: none"> <li>▪ Continuation of discussion (<i>all</i>)</li> <li>▪ 16:00 : Remarks /Contributions                             <ul style="list-style-type: none"> <li>- <i>Mr. Edison Lobão, Minister of Mines and Energy of Brazil</i></li> </ul> </li> </ul>	3 <sup>rd</sup> floor, Board room (Presidency Wing)
17:00	Transfer from Acciona premises to hotel	Provided by Acciona
18:15	Transfer from hotel to the Royal Palace	Provided by Acciona
19:00 -20:00	Royal Palace cultural visit	Walking distance from dinner venue
20:30-22:30	Dinner	Restaurant at “The Royal Theatre”
22:30	Transfer from dinner venue to hotel	Provided by Acciona

Friday, 4 <sup>th</sup> April		
Schedule	Topic	Details
08:30	Transfer from hotel to Acciona premises	Provided by Acciona
09:00-09:30	Welcome coffee	3rd floor, room No. 9
09:30-11:00	<b>Working session (III)</b> <ul style="list-style-type: none"> <li>▪ Summary of Day 1</li> <li>▪ Continuation of discussion</li> </ul>	
11:00-12:00	<b>Wrap-up session</b> <ul style="list-style-type: none"> <li>▪ Finalization of the ToR</li> <li>▪ Conclusions and next steps</li> <li>▪ Remarks:                             <ul style="list-style-type: none"> <li>- <i>Mr. Kandeh Yumkella, SRSG and CEO, Sustainable Energy for All</i></li> </ul> </li> </ul>	
12:30-13:30	Lunch	
14:00	Transfer to hotel	Provided by Acciona
16:00	Transfer from hotel to Toledo	Provided by Acciona
18:00-20:30	Cultural visit to Toledo, on the occasion of the commemoration of the 4 <sup>th</sup> centenary of the death of the painter "EL GRECO"	Organized for those who will be staying over on Friday night in Madrid
20:30	Dinner in Toledo	Restaurant "El Locum"
22:00	Transfer from Toledo to hotel in Madrid	Provided by Acciona